Records management

Definition

Records management is management with regard to records.

DMBoK2

Records Management includes the full lifecycle: from record creation or receipt through processing, distribution, organization, and retrieval, to disposition. Records can be physical (e.g., documents, memos, contracts, reports or microfiche); electronic (e.g., email content, attachments, and instant messaging); content on a website.

Relation

Records mangement	is child of	management

All, DMBoK2

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